

**Request for Technical Support for Graduate Student Research (CE 299)**  
**Semester/Academic Year** \_\_\_\_\_

Name of Faculty Supervisor \_\_\_\_\_

Student Name \_\_\_\_\_

Is Student a GSR?       Yes     No                       MS     MEng     PhD

Number of CE 299 Units this Semester \_\_\_\_\_

Is this research part of a funded research project?       Yes     No

If “yes”, the funding source is       Sponsored Research       Service to Industry

Project Number is \_\_\_\_\_

Title of Research Project:  
\_\_\_\_\_  
\_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**Project Summary:**

- Attach a Summary of the research project including the scope, objectives, test setup equipment, instrumentation, data acquisition and control, and testing procedures.
- Attach a detailed description of the work requested, including shop drawings of any system to be fabricated or modified
- Attach a detailed description of the materials required for the research, a cost estimate, and the source of funding for the materials.

**Hours of Technical Staff Assistance Required:**

Machine Shop	_____	Staff Signature	_____
Electronics Support	_____	Staff Signature	_____
Laboratory Support	_____	Staff Signature	_____
Total Hours	_____		

Who is responsible for ordering materials for this project? \_\_\_\_\_

Staff Comments: \_\_\_\_\_

Estimate of Total cost of Materials and Labor: \_\_\_\_\_

Signature of Staff Supervisor of the CE 299 \_\_\_\_\_ Date: \_\_\_\_\_

Signature and Approval of Faculty Supervisor \_\_\_\_\_ Date: \_\_\_\_\_

Vice Chair Comments: \_\_\_\_\_

\_\_\_\_\_  
Signature and Approval of Vice Chair for Research and Technical Support \_\_\_\_\_ Date